

**PURCHASE ORDER**  
**MARIANO MARCOS STATE UNIVERSITY**  
 City of Batac 2906 Ilocos Norte

Supplier : <b>EXPRESSIONS STATIONERY SHOP, INC.</b> Address : City of Batac TIN : 000-840-766-00324	P.O. No. : 01101101-2022-02-097 Date: February 11, 2022 Mode of Procurement: NP-Small Value
---	---

Gentlemen: PR No. 2022-01-043 (01101101) - General Use/P.Pasion  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City of Batac Date of Delivery : Within 15 calendar days upon receipt of P.O.	Delivery Term : Pick-up Payment Term : N/30
--	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OSD-112-024	pc	800-M, Managerial Office Chair with mesh headrest - high back, black VOS-CMH0016	1	3,600.00	3,600.00

**(Total Amount in Words): Three Thousand Six Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_

Very truly yours,  
 PRIMA FER. FRANCO  
 Vice President for Academic Affairs  
**SHIRLEY C. AGRUPIS**  
 President

\_\_\_\_\_  
 Signature over Printed Name of Supplier

\_\_\_\_\_  
 Date

Fund Cluster : 01101101 Funds Available : _____  <b>IMELDA G. CORPUZ</b> Chief, Accounting Office	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
---	---